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**From:** Pero, Haley (Sanders) [Haley\_Pero@sanders.senate.gov]  
**Sent:** 8/19/2016 1:59:14 PM  
**To:** Twigg, George [George.Twigg@mail.house.gov]; Berry, Tom (Leahy) [Tom\_Berry@leahy.senate.gov]; Brown, Rudy [Brown.Rudy@epa.gov]  
**CC:** Tisa, Kimberly [Tisa.Kimberly@epa.gov]; Peterson, Alan [Peterson.Alan@epa.gov]; Cassidy, Meghan [Cassidy.Meghan@epa.gov]; Heine, Kevin [Heine.Kevin@epa.gov]; Lovely, William [Lovely.William@epa.gov]; O'Neil, Kelsey [Oneil.Kelsey@epa.gov]; Murphy, Jim [Murphy.Jim@epa.gov]; Haworth, Richard [Haworth.Richard@epa.gov]  
**Subject:** RE: Confirm call regarding J & L Plant in Springfield, VT: and send Avaya Personal 6-party Audio Conference Bridge Instructions

Me too. Thanks for setting this up.

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**From:** Twigg, George [mailto:George.Twigg@mail.house.gov]  
**Sent:** Friday, August 19, 2016 9:44 AM  
**To:** Berry, Tom (Leahy) <Tom\_Berry@leahy.senate.gov>; Brown, Rudy <Brown.Rudy@epa.gov>; Pero, Haley (Sanders) <Haley\_Pero@sanders.senate.gov>  
**Cc:** Tisa, Kimberly <Tisa.Kimberly@epa.gov>; Peterson, Alan <Peterson.Alan@epa.gov>; Cassidy, Meghan <Cassidy.Meghan@epa.gov>; Heine, Kevin <Heine.Kevin@epa.gov>; Lovely, William <Lovely.William@epa.gov>; O'Neil, Kelsey <Oneil.Kelsey@epa.gov>; Murphy, Jim <Murphy.Jim@epa.gov>; Haworth, Richard <Haworth.Richard@epa.gov>  
**Subject:** RE: Confirm call regarding J & L Plant in Springfield, VT: and send Avaya Personal 6-party Audio Conference Bridge Instructions

Me as well.

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**From:** Berry, Tom (Leahy) [mailto:Tom\_Berry@leahy.senate.gov]  
**Sent:** Thursday, August 18, 2016 3:20 PM  
**To:** Brown, Rudy; Pero, Haley (Sanders); Twigg, George  
**Cc:** Tisa, Kimberly; Peterson, Alan; Cassidy, Meghan; Heine, Kevin; Lovely, William; O'Neil, Kelsey; Murphy, Jim; Haworth, Richard  
**Subject:** Re: Confirm call regarding J & L Plant in Springfield, VT: and send Avaya Personal 6-party Audio Conference Bridge Instructions

Confirmed for me.

Tom Berry  
(802) 863-2512

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**From:** Brown, Rudy  
**Sent:** Thursday, August 18, 2016 3:03 PM  
**To:** Berry, Tom (Leahy); Pero, Haley (Sanders); George Twigg (george.twigg@mail.house.gov)  
**Cc:** Tisa, Kimberly; Peterson, Alan; Cassidy, Meghan; Heine, Kevin; Lovely, William; O'Neil, Kelsey; Murphy, Jim; Haworth, Richard  
**Subject:** Confirm call regarding J & L Plant in Springfield, VT: and send Avaya Personal 6-party Audio Conference Bridge Instructions

Tom, Haley, George,

In reviewing schedules, Tuesday, August 23 at 2:30 PM was a time that worked for each of you.

I would like to confirm that date and time.

Below is the call in information.

Thanks. We look forward to talking with you on Tuesday.

The instructions are below.

## **Avaya Personal 6-party Audio Conference Bridge Instructions**

### **A. Accessing the Ad-Hoc 6-party Conference Bridge:**

To access a 6-party ad-hoc session the participants will need to;

Dial the Ad-Hoc Conferencing pilot number 617-918-2222

Enter the assigned **5-digit conference code** 71031

When prompted the Participants enter **2**

Passcodes are entered;

- a. **Participants enter:** assigned 6-digit passcode 123456.